



Job Description

Position Title: Safety and Quality Manager

Primary Functions

Performs functions to organize and control activities of the safety and quality programs at Weas Engineering in accordance with policies, goals, and objectives established by the management team. Responsible for initial and ongoing safety training for all employees and contractors. Responsible for ongoing management of our existing ISO 9001 certification. Creates cohesiveness and uniformity within Weas Engineering.

Manages

- One Quality Specialist

Operational and Managerial Responsibilities May Include:

- Managing overall direction, coordination, and evaluation of Safety and Quality for the organization
- Developing strong relationships with business stakeholders.
- Sustains and continuously improves safety and quality at our facility and where our employees work.
- Creates (as appropriate), maintains, and reviews safety and regulatory compliance programs and documents (OSHA, DOT, MSDS and others, as relevant).
- Trains new employees and provides ongoing training for existing employees and contractors.
- Occasionally performs job functions of others and conducts job hazard analyses.
- Assists with certain quality programs.
- Specifies and purchases PPE and other safety supplies.
- Maintains and improves safe operating procedures and work instructions.
- Chairs the Safety Committee, leads regular safety meetings, and serves as a member of the Safety Council to ensure a safe and healthful workplace.
- Works on other projects as time allows.
- Special projects as needed.

Develops and maintains effective working relationships with co-workers and key advisors to promote the success of the company.

Position Requirements

1. Desire to serve and help the company grow, while working safely and improving quality.
2. Demonstrated and recognized integrity, sound character, social skills, and leadership ability.
3. Excellent oral and written communication skills.

4. Bachelor's degree in occupational/industrial safety or equivalent experience.
5. 3+ years EHS experience in a manufacturing environment.
6. Desire to motivate employees to maintain a safe working environment.
7. Experience working in Operations is beneficial.
8. Experience working in the Chemical Industry.
9. Willingness to work with others as part of a team.
10. Strong attention to detail.
11. Ability to create and implement new systems to support and grow our organization.
12. Ability to multi-task.
13. Excellent computer skills.
14. Excellent training skills.
15. Demonstrated and recognized integrity, sound character, social skills, and leadership ability.
16. Full-time position.

About Weas Engineering

Weas Engineering is a privately held company based in Westfield, Indiana that was founded in 1980. Our business serves the water treatment needs of hundreds of clients which are mostly located in the Midwest and Mid-South United States. Weas Engineering has averaged double-digit growth for the last 20 years and currently has approximately 80 employees. Our website is located at www.weasengineering.com.

